

## **MEMBER MANAGEMENT COMMITTEE**

**TUESDAY, 16TH FEBRUARY, 2010**

**PRESENT:** Councillor S Bentley in the Chair

Councillors D Blackburn, P Gruen,  
T Hanley, G Latty, T Leadley, J Matthews,  
E Nash and J Procter

### **38 Declarations of Interests**

There were no declarations made at this meeting.

### **39 Minutes**

**RESOLVED** – That the minutes of the meetings held on 16<sup>th</sup> December 2009 and 19<sup>th</sup> January 2010 be approved as a correct record.

### **40 Matters Arising From the Minutes**

a) Minute 24 and 29 (Local Codes and Protocols)

**RESOLVED** – That following the conclusion of the work of the Member Working Group a report on recommendations in respect of Local Codes and Protocols be submitted to a future meeting.

b) Minute 32 (Council Diary)

Further to the decision taken to discontinue the production of the pocket diary Members had further discussions in this regard and felt that Members should still have the option of a pocket diary or filofax version of the diary.

**RESOLVED** – That the Member Development Working Group reconsider the previous decision with a view to Members having the option of a pocket diary or filofax version of the diary.

### **41 Members Lounge and Dining Room**

The Chief Officer (Corporate Property Management) submitted a report providing members with an update on the Members Lounge and Dining Room.

**RESOLVED** - That the report be withdrawn.

## **42 Update on ICT Matters**

The Chief Officer (ICT) submitted a report providing a position statement on the ICT Projects and services which will impact on elected members.

The report provided an update to Members on the current position in respect of;

- The ICE Project including the migration of PDA's
- The development of the Case Management System for Members
- The administration of email accounts

Members discussed further each of the issues and officers responded to specific queries.

Members also requested an update in respect of the server failure that had caused difficulties for all users earlier in the day.

### **RESOLVED -**

- a) To note the current position in respect of the ICT projects currently underway that affected ICT provision to elected Members.
- b) To note the comments of the Monitoring Officer in respect of the administration of email accounts.
- c) That officers within ICT look at a system that would allow a text message to be forwarded to Members when there is a significant problem with ICT provision.

## **43 Local Authority Appointments to Outside Bodies**

The Chief Democratic Services Officer submitted a report providing an update on the current position regarding Member appointments to Outside Bodies and seeking to confirm Member nominations to remaining vacancies.

Discussion followed in respect of support to Members and the role of Lead Officers identified to support Members appointed to Outside Bodies.

### **RESOLVED -**

- a) To note the appointments made in accordance with the Appointments to Outside Body Procedure Rule 4.6 since the last meeting of this Committee.
- b) That officers carry out further work to ensure that Lead Officers provide appropriate support to Members appointed to Outside Bodies.